



TIP SHEET:

Nevada Medicaid Learning Management System (LMS) Training Portal

The Nevada Medicaid Absorb Learning Management System (LMS) is your training portal that will allow you to access all your online and classroom-based learning activities and associated information.

You will be able to use the LMS to perform the following activities:

- Browse Course Catalogs and self-enroll in Courses, including Nevada Medicaid virtual instructor-led trainings.
- Access and launch the Courses that you are enrolled in.
- Download calendar files (.ics) to add scheduled learning activities to your calendar.
- View a personalized LMS calendar for at-a-glance reminders of your scheduled learning sessions.
- View and print the learning transcript of enrolled, started and completed learning activities.
- Receive reminder notifications for scheduled learning activities.

Provider Registration - One time only

Step 1: Access the provider-specific training portal registration page at

<https://mmislearningcenter.myabsorb.com?KeyName=b2QGc5PESQw9ZIX9KpbW>

Step 2: Complete the fields marked “Required”. For the Absorb LMS to track, record and report learner activity, each learner must create their own login with a unique username and password that identifies them within the system.

Sign Up
To use the key b2QGc5PESQw9ZIX9KpbW, please sign up for a new account or login to an existing one.

First Name *Required*

Middle Name

Last Name *Required*

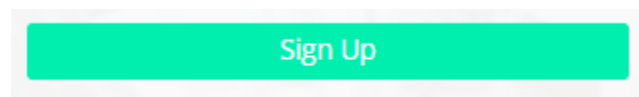
Email *Required*

Password *Required*

Re-enter Password *Required*

Phone Number

Step 3: Click the “Sign Up” button at the bottom.



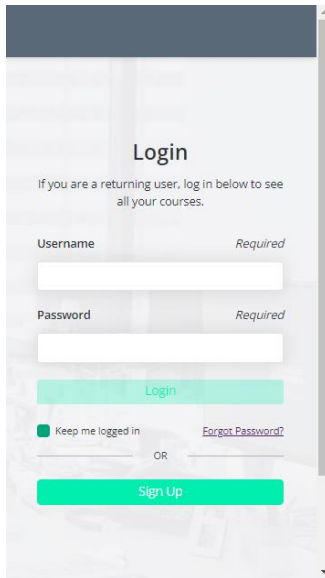


TIP SHEET:

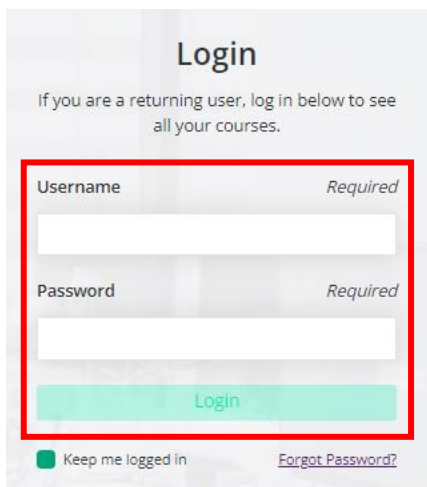
Nevada Medicaid Learning Management System (LMS) Training Portal

Login

Step 1: Access the Nevada Medicaid Absorb Training Portal at <https://mmislearningcenter.myabsorb.com/#/login>. For the Absorb LMS to track, record and report learner activity, each learner must login with a unique username and password that identifies them within the system.



Step 2: If you have already registered, enter your Username and Password and click the “Login” button. If you are not registered for the LMS Training Portal, follow the directions on page one of this document in the section titled “Registration – One time only”.



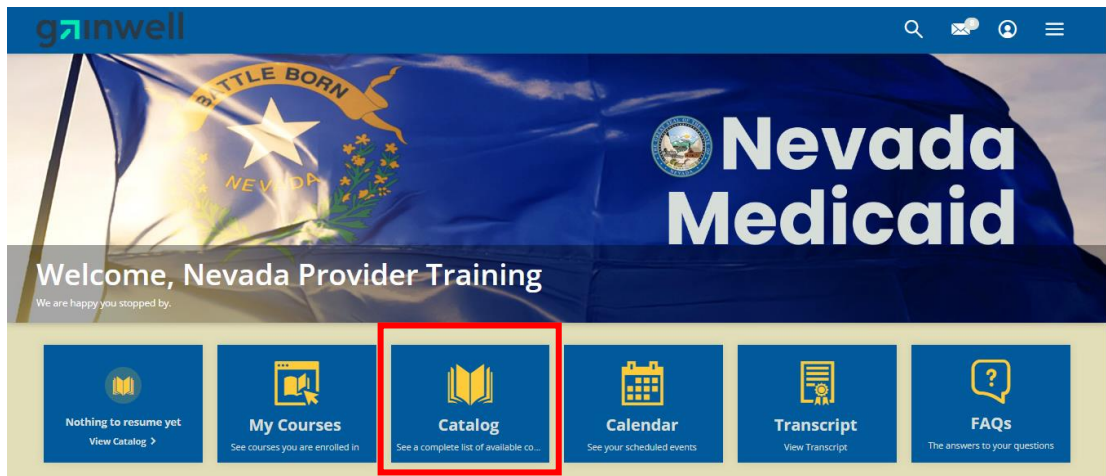


TIP SHEET:

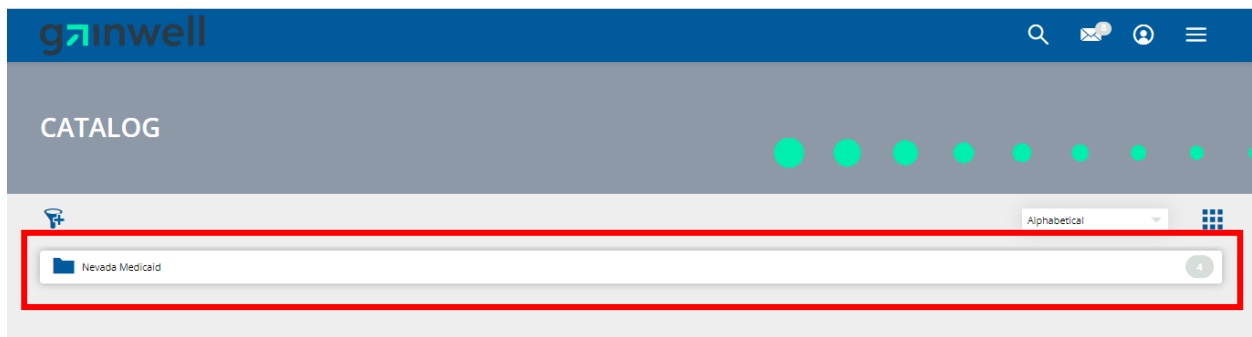
Nevada Medicaid Learning Management System (LMS) Training Portal

Enroll in a Course

Step 1: Once logged in, select the “Catalog” tile from the dashboard to enroll for a training course.



Step 2: Click the “Nevada Medicaid” folder.

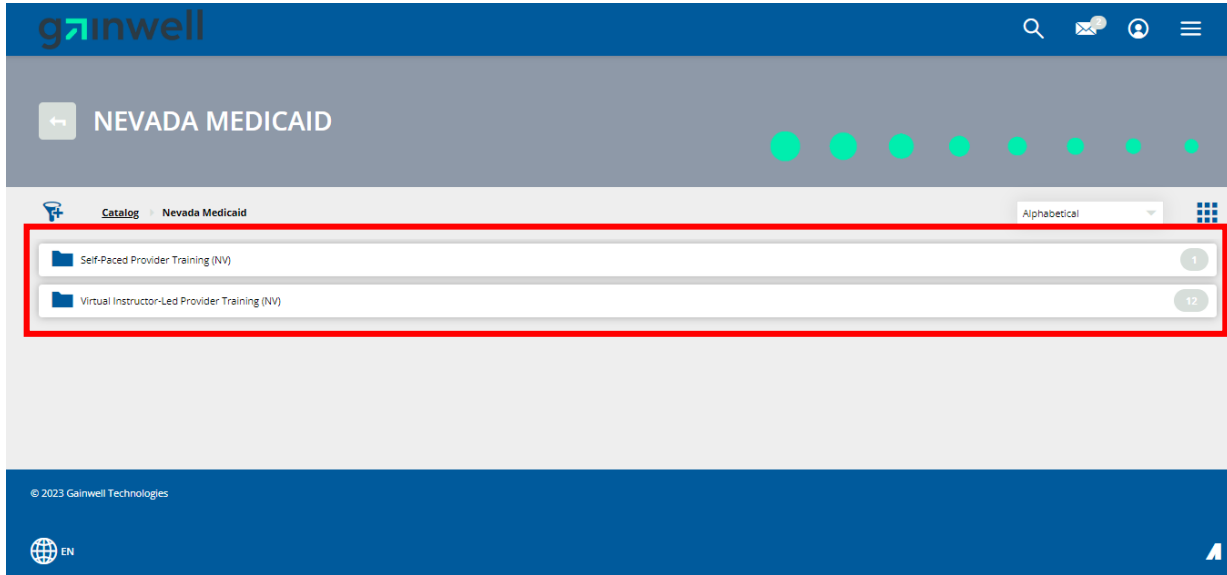




TIP SHEET:

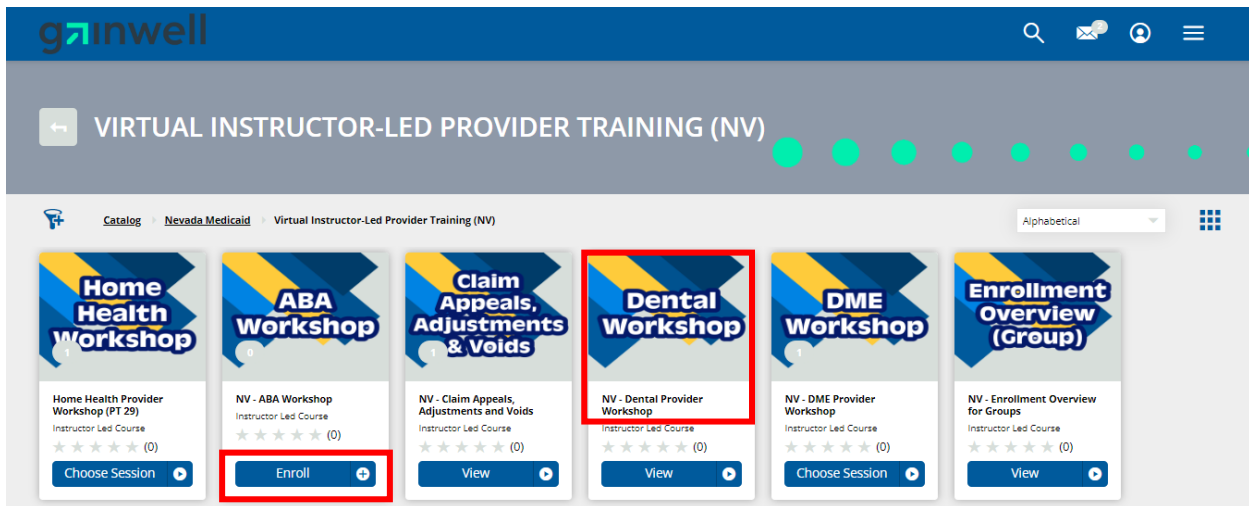
Nevada Medicaid Learning Management System (LMS) Training Portal

Step 3: For self-paced courses, select “Self-Paced Provider Training (NV)”. For instructor-led courses, select “Virtual Instructor-Led Provider Training (NV)”.



Step 4: Select the desired course thumbnail or title from the list to view details about the course or select the “Enroll” button to automatically enroll.

For the following steps, it is important to note the thumbnail or title “Dental Workshop” is clicked to show the details for the specific training.





TIP SHEET:

Nevada Medicaid Learning Management System (LMS) Training Portal

Step 5: After clicking the thumbnail or title of the course, the “Course Content” tab will appear with a description of the course and any sessions you have already enrolled in for the virtual instructor-led courses. Click the “Choose Sessions” button or the “Sessions” tab.

The screenshot shows the LMS interface for the course "NV - Dental Provider Workshop". The "Sessions" tab is highlighted with a red box. Below the tabs, there is a description of the course and a "My Sessions" section. In the "My Sessions" section, a message states "No Sessions Enrolled Yet" and a "Choose Sessions" button is highlighted with a red box. On the right side, there is a "Not Started" progress indicator showing 0% and an "Evaluate Course" button.

Step 6: Scroll to view all of the scheduled offerings and select the desired session date and time by clicking the “Enroll” button.

The screenshot shows the "Upcoming Sessions" section. The "Sessions" tab is highlighted. A session card is displayed for "NOVEMBER 23" at "12:00 PM - 1:00 PM (EST)". The session is titled "Test" and is instructed by "Sophia Heinz" and "Ashleigh Papaz". The location is "Nevada WeEx" with a provided URL. A "Not Enrolled" status is shown, and an "Enroll" button is present. Below the session card, the following details are listed:

Class Size:	100
Seats Remaining:	100
Starts:	November 23, 2023 12:00 PM EST
Ends:	November 23, 2023 1:00 PM EST



TIP SHEET:

Nevada Medicaid Learning Management System (LMS) Training Portal

Notes for Step 6:

- A notification box will appear in the bottom right-hand corner when you have successfully enrolled.
- If you are no longer able to attend the session, click the “Cancel Session” button.
- To create an .ics file to save the scheduled session to your calendar(s), click the “Add to Calendar” button.
 - See second picture for the view of the downloaded .ics file in Google Chrome web browser.

The screenshot displays the 'Upcoming Sessions' section of the LMS. A session titled 'Test' is scheduled for November 23, 2023, from 12:00 PM to 1:00 PM (EST). The instructor is Sophia Heinz and Ashleigh Popez. The location is Nevada WeEx. Below the session details, there are two buttons: 'Add to Calendar' and 'Cancel Session', both highlighted with a red box. To the right, a 'Not Started' progress indicator shows 0%. Below the session details, there is a table with the following information:

Class Size:	100
Seats Remaining:	99
Starts:	November 23, 2023 12:00 PM EST
Ends:	November 23, 2023 1:00 PM EST

In the bottom right corner, a blue notification box with a white border and a close button (X) contains the text: 'You have been successfully enrolled in Test.' The notification box is also highlighted with a red box.

Downloaded .ics file view in Google Chrome

The screenshot shows a Google Chrome browser window with the address bar displaying the URL: mmislearningcenter.myabsorb.com/#/instructor-led-courses/e108c73-bb3b-4e5f-91f3-5ffd05e811b5. The page title is 'NV - Dental Provider Workshop'. In the bottom right corner, a download notification box is visible, showing a file named 'NV - Dental Provider Workshop - Test.ics' with a size of 755 B and a status of 'Done'. The notification box is highlighted with a red box.