



## Provider Enrollment Checklist for Provider Type 58

### Waiver for Persons with Physical Disabilities Specialty 200: Environmental Accessibility Adaptations

Environmental Accessibility Adaptations may include the purchase of environmental controls, the installation of ramps and grab-bars, widening of doorways, modification of bathroom facilities, or installation of specialized electric and plumbing systems necessary to accommodate the medical equipment and supplies needed for the welfare of the recipient. All services, modifications, improvements or repairs must be provided in accordance with applicable state or local housing and building codes.

The following is a list of required enrollment documents for this provider type. A copy of each document listed below and this checklist must be included with your Provider Enrollment/Revalidation.

If you have any questions, please contact Provider Customer Service at (877) 638-3472 from 8:00 a.m. to 5:00 p.m. Monday through Friday.

- Documentation showing Taxpayer Identification Number (SS-4 or CP575 or W-9 or Social Security Number)
- Copy of business license from the Nevada Secretary of State (for in-state providers) or a copy of the Secretary of State business license in the provider's home state (for out-of-state providers)
- Contractor's license (if completing installation)
- Proof that provider is an authorized vehicle adaptation dealer (for providers who provide vehicle adaptation services only)
- Signed Business Associate Addendum (NMH-3820). The Addendum is available at [www.medicaid.nv.gov](http://www.medicaid.nv.gov) on the "Provider Enrollment" webpage under "Required Enrollment Documents."

**Complete the following declaration and attestations, and provide this signed checklist with your Provider Enrollment/Revalidation.**

#### Policy Declaration

I hereby declare that as of this date, I have read the current Medicaid Services Manual (MSM) Chapters 100 and 2300, which can be found by going to <http://dhcfp.nv.gov> and selecting "Medicaid Manuals" from the Index box. I attest that I understand these Policies and how they relate to my scope of practice. I acknowledge that, as a Nevada Medicaid contracted provider, I am responsible for complying with the MSM, with any updates to this Policy as it may occur from time to time and with all applicable state and federal laws.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Information Changes

If your information changes from what is presented above and on your enrollment application, you are required to notify Nevada Medicaid within five working days. Changes in business ownership must be reported by resubmitting a new enrollment application and indicating ownership change. All other changes must be reported by using the Provider Web Portal at <https://www.medicaid.nv.gov/hcp/provider/Home/tabid/135/Default.aspx>. After logging in, click on the "Revalidate – Update Provider" link under Provider Services. The Online Provider Enrollment User Manual Chapter 3 Revalidation and Updates on the Provider Enrollment webpage at <https://www.medicaid.nv.gov> provides instructions on navigating the Update Provider tool.

Per MSM Chapter 100, Section 103.3: Medicaid providers, and any pending contract approval, are required to report, in writing within five working days, any change in ownership, address, or addition or removal of practitioners, or any other



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information pertinent to the receipt of Medicaid funds. Failure to do so may result in termination of the contract at the time of discovery.

I hereby accept Nevada Medicaid's change notification requirements:

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Reporting Fraud

Providers have an obligation to report to the Division of Health Care Financing and Policy (DHCFP) any suspicion of fraud or abuse in DHCFP programs, including fraud or abuse associated with recipients or other providers (MSM Chapter 3300, Section 3303.1B.1). Examples of fraudulent acts, false claims and abusive billing practices are listed in MSM Chapter 3300, Section 3303.1A.2. Alleged fraud, abuse or improper payment may be reported by calling (775) 687-8405 or completing the form on the DHCFP website at <http://dhcfp.nv.gov/Resources/PI/ContactSURSUnit/>.

I understand that Nevada Medicaid payments are made from federal and state funds and that any falsification, or concealment of a material fact, may be prosecuted under federal and state laws.

I hereby agree to abide by Nevada Medicaid's fraud reporting requirements.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Owner/Applicant Attestation

I certify under penalty of perjury under the laws of the State of Nevada, that the information I have provided is true and correct and that I have read, understood, and agree to comply with all parts of this Provider Enrollment Checklist.

Owner/Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_